

R.C.M SCIENCE COLLEGE, KHALLIKOTE, DIST- GANJAM

MINUTES OF THE IQAC MEETING DATED 03.11.2023

The meeting of IQAC was held in the Office of the Principal at 11.00 A.M on 03.11.2023 with Dr. Surendra Kumar Swain, Principal of the college on chair.

The following agenda was placed before the members of IQAC. Resolutions were passed after threadbare discussion.

Agenda – 1:

Review of execution of the minutes of last IQAC meeting held on 21.04.2023 and to be confirmed.

Resolutions:

The proceedings of the last IQAC meeting held on 21.04.2023 was read by the Coordinator IQAC briefing in detail the execution of the resolutions passed in the last meeting. The members were pleased to confirm the minutes of the meeting with the following suggestions.

The members of the cell advised the Coordinator to take expeditious steps for Energy Audit, Environment Audit and Green Audit for 2022-23 academic year positively without fail.

Agenda – 2:

Review of Qualitative and Quantitative data of Self Study Report in regards to Seven Criteria of NAAC.

Resolutions:

The Qualitative and Quantitative data of Self Study Report pertaining to Seven Criteria of NAAC was appreciated by the members of the cell. The cell advised the Principal-cum-Secretary of the Governing Body for introduction of add on courses positively from the academic session 2024-25.

Agenda – 3

Review of Alumni Feedback.

Resolutions:

The Alumni Feedback and its analysis report was verified. The Esteemed members of the cell expressed their satisfaction on perusal of the same and suggested to place in the next Governing Body meeting.

Agenda – 4

Review of Teaching and Non-Teaching staff feedback.

Resolutions:

The Esteemed members of the cell reviewed the feedback report submitted by teaching and non-teaching staff and suggested to place before the Governing Body.

Agenda – 5

Review of Code of Conduct and Professional Ethics handbook of Stakeholders for further enrichment.

Resolutions:

Necessary suggestions were given by Prof. Major R.R. Padhy and Prof. Dr. Prakash Chandra Mishra for further enrichment of the code of conduct and professional ethics handbook of the college to be re-printed for the session 2024-25.

Agenda – 6

Discussion on AQAR 2022-23.

Resolutions:

Resolved to complete the AQAR 2022-23 soon after the format is loaded in the website of NAAC. However, the work be started basing on the AQAR format 2021-22 available in the NAAC website.

Agenda – 7

Academic, Administrative, Finance, Gender, Environment and Green Audit for the academic year 2022-23.

Resolutions:

Resolved to conduct Academic, Administrative, Finance, Gender, Environment and Green Audit for the academic year 2022-23 between 28th November 2023 and 10th December 2023 positively.

Agenda – 8

Any other Matter with the permission of the chair.

Resolutions:

Resolved that the following Civil and Non-Civil Work shall be taken up with the grant of Rs. 1,25,00000/- (Rupees One Crore Twenty Five Lakhs) only to be released by the Higher Education Department, Government of Odisha under 5T programme.

1. Repair and renovation of old laboratories of Physics, Chemistry, Botany and Zoology(8 Laboratories)
2. Construction of One Smart Class Room over the Library Building.
3. Roof grading of Auditorium Hall.
4. Fixing of Pavers Block and construction ^{of} Drain in front of Main Building.
5. Renovation of Botanical Garden.
6. Renovation of Science Departments (4)
7. Colouring/ Painting of Old Building.

This may be place ^{at} in the next Governing Body meeting.

Prof. Trinath Sahu, the Coordinator of IQAC extended vote of thanks to the esteemed members of the IQAC for the active participation and constructive suggestions. The meeting ended with vote of thanks to the chair.

Niraj Ch. Das
03/11/2023

Madhuchand Chandra
3.11.23

Krushna chandra Tana
3/11/23

Baketh
3/11/23

R. P. Das
03/11/23

Baksh chandra Mishra
03/11/2023

Sunanda Kumar Singh
03/11/23

Prilata Sahu
3.11.23

B. P. Das
3.11.23

Sanasahu Jyathu

T. Archana Kumar
3.11.2023